

# WILBERFOSS PARISH COUNCIL

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## To all members of the Council

You are hereby summonsed to attend a meeting of the Wilberfoss Parish Council to be held at Wilberfoss Community Centre. The meeting will start at 7.30 pm on Thursday 20<sup>th</sup> April 2023. Please arrive promptly.

## Sarah Wills

Clerk to the Council

**PUBLIC QUESTION TIME:** Up to 15 minutes will be allocated before the start of the meeting to invite residents to give their views and questions to the Parish Council on issues on this Agenda and, at the discretion of the Chairman, raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself unless invited to by the Chairman.

# AGENDA

1. To accept apologies on behalf of absent members.
2. To record declarations of [pecuniary and non-pecuniary interest](#) by any member of the council in respect of the agenda items listed below. (*Members declaring interests should identify the agenda item and type of interest being declared*). In addition, to note dispensations given to any member of the Council in respect of the agenda items listed below.
3. To confirm the Minutes of the Wilberfoss Parish Council meeting held on the 16<sup>th</sup> March 2023.
4. **Planning Matters**
  - 4.1 To receive notification of the outcome of Planning Application 23/0129/PLF | Erection of a single storey extension to the rear | 27 Becksde, Wilberfoss.
  - 4.2 To receive notification of the outcome of Planning Application 23/00308/PLF | Construction of 2 dormers to rear and erection of a detached garage | 5 Main Street, Wilberfoss
  - 4.3 To receive notification of the outcome of Planning Application 22/03817/PLF | Conversion of existing rear element into additional living accommodation and storeroom/workshop, changes to fenestration and installation of roof lights | 22 Main Street, Wilberfoss
5. **District Councillors' Reports for information:** (*Items raised for discussion will appear on the Agenda for the next meeting*)
6. **Urgent Decisions** To receive notification of any urgent decisions taken since the last meeting, to include the payment of £6 to HMRC which was outstanding from 2022-2023 PAYE.
7. **Progress Reports and to address any issues outstanding from previous meetings**
  - 7.1 To receive any update from the Clerk on progress at Jubilee Wood.
  - 7.2 To receive any update from Cllr Clark on further accessibility upgrades to the village website.
  - 7.3 To receive an update from Cllr Clark regarding the Community Full Fibre project and to consider a request to cover the cost for the group to hire a room at Wilberfoss Community Centre for a public meeting.
  - 7.4 To receive an update from the Clerk regarding the increase in HGV traffic using Wilberfoss as a route.
  - 7.5 To receive a follow-up to the Clerk's enquiries about road safety measures.
  - 7.6 To receive an update on an attempt to prevent fly-tipping on Wilberfoss Hill.

Action

8. **Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street Lighting and Community Groups).**
- 8.1 To receive a report from Cllr Hoyle in her capacity as Governor of Wilberfoss Primary School.
- 8.2 To consider projects for the 2023 Community Quarry Funding.
- 8.3 To receive notification from the Clerk about a proposal to set up a village Walking Group.
- 8.4 To receive notification from the Clerk that a further application to the Do it for East Yorkshire funds may be submitted.
- 8.5 To consider a request from the Girlguiding community to plant a tree, as part of the Queen's Green Canopy, on land off Storking Lane where the guides and brownies created a copse of trees for the Queen's Jubilee in 2012.
- 8.6 To consider a request for a donation to Wilberfoss in Bloom who are creating a celebration planter for the King's Coronation.
9. **Councillors' Reports and items for future Agendas** – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*
- 10 **Administration Matters**
- 10.1 To receive notification from the Clerk of the number of seats filled on Wilberfoss Parish Council, following the 2023 Local Elections and to acknowledge what needs to happen should all the seats not be filled.
- 10.2 To receive a reminder of the annual meetings to be held in May and consider the format of the Annual Parish Meeting.
- 11 **Finance** *(In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at [www.wilberfossparish.org.uk](http://www.wilberfossparish.org.uk).)*
- 11.1 The Clerk/RFO to seek Parish Council approval for the payment of any bills owing and to seek authority for the payment of the employees' salaries, together with the reimbursement of administration expenses incurred by employees (if any).
- 11.2 To receive notification from the Clerk of processes that have been put in place to complete the 2022-2023 year-end.

ALL

Clerk/RFO